**2016 Cobb/Paulding Regional Science and Engineering Fair**

**Registration and Application Instructions: For Non-CCSD Students**

Dear Science Fair Participant,

In order to compete in this year’s Regional Science Fair please complete each of the following tasks:

1. You must register on-line for the fair by going to <https://www.surveymonkey.com/s/CPSCienceFair2016> and completing the on-line registration form. In order to do so, you will need to know the title of

 your project, a parent/guardians Email, your science teachers Email, and a few details about your

 project. If needed, seek the help of your science teacher in order to complete the form. The

 **deadline for on-line registration is Tuesday January 12th, 2016.**

1. In addition, you must complete an application packet for the fair by completing each necessary form that is detailed in the Georgia Science and Engineering Fair Exhibitor Handbook at:

[**http://www.georgiacenter.uga.edu/sites/default/files/gsef-2016-exhibitor-handbook.pdf**](http://www.georgiacenter.uga.edu/sites/default/files/gsef-2016-exhibitor-handbook.pdf) **(page 5)**

1. Display and Safety Regulations are available in the handbook (page 7). Your display and your project must follow these regulations.
2. **Application forms must be Emailed or received in the Cobb County Central Office Suite 260 by Tuesday January 12th at 12:00 pm**

**Paper Submission Option**

* **Each exhibitor packet must be stapled in the order below. No paper clips please.**
* **Send copies only – keep your originals**

**Electronic Submission Option**

* **Each exhibitor packet must be in its own e-folder.**
* **Title each folder LastName-FirstName-COBB. For teams, use team captain name.**
* **Each form within a folder must be an individual pdf named by item and student last name: Example: Form-1C-Brown**
1. **Order of Items:**
2. Official Abstract Form
3. 1 Checklist for Adult Sponsor
4. 1A: Student Checklist, Research Plan
5. 1B: Approval Form
6. A $20.00 registration fee per project is also required (make check to CCSD).

While some projects won’t, you may also need one or more of the following (refer to the ISEF [Rules Wizard](https://apps2.societyforscience.org/wizard/index.asp) to see if your project needs any of these forms :

1. 1C: Regulated Research Setting
2. 2: Qualified Scientist
3. 3: Risk Assessment
4. 4: Human Participants and Informed Consent
5. Statement that survey or instrument was legally obtained (no specific form for this).
6. 5A/5B: Vertebrate Animals
7. 6A: Hazardous Biological Agents
8. 6B: Human/Animal Tissue
9. Form 7: Continuation/ Research Progression Project
10. Log Book (not required but strongly recommended)
11. Research Paper (not required but your school may require this).

**Please note that, with respect to the rules and safety regulations,** **appropriate certification should have been prepared and required approval obtained before the research began.**

**A confirmation packet for each participating student will be sent to the Email addresses listed (student and parent) on the application by Friday January 22nd. Each packet will include the details and directions for the science fair. Please mail or Email your completed application packets to the following address or have your sponsoring teacher send it through the county mail to:**

**Tom Brown, Science Supervisor**

**514 Glover Street,**

**Marietta, Ga 30060**

**thomas.brown@coobk12.org**

**Thank you for your hard work in planning and presenting this research project. We look forward to seeing you on January 30th.**